



PO Box 87,
Stand-Off Alberta
T0L 1Y0

- Demonstrates a positive attitude to ensuring operations are performed to the highest level of safety, suggests improvements, and reports any near misses, incidents and accidents immediately to Production Line Foreman
- Understands and complies with all company safety procedures and policies
- Contributes to team effort by accomplishing related results as needed.
- Supports the Production Coordinator, Production Line Foreman, and operations as needed
- Performs other tasks as needed or requested by supervisor and management
- Adheres to all company policies and procedures and creates a safe and supportive work environment for all team members
- Adheres to and meets all CFIA requirements and the Quality Control System Manual

Qualifications and Skills:

- High School Diploma preferred
- Forklift and skid steer operator tickets are an asset
- Class Five Driver's License, and a Clear Driver's Abstract
- Standard First Aid
- Knowledge or Experience in certified export quality hay production, timothy and alfalfa would be an asset.
- Experience with export forage production Quality Assurance Principles will be an asset.
- Teamwork, Reliable, and dependable
- Ability to facilitate complex problem solving through good organization, management skill, written and verbal communication.

Working Conditions:

- Shift work required; Weekend and Evenings required
- Exposure to noise, dust, fumes, and adverse weather conditions.
- Ability to stand for long periods of time doing repetitive work.
- Good vision, hearing, and smell needed

Physical and Work Requirements:

- Ability to stand for extended amounts of time.
- Ability to lift up to one hundred (100) pounds.
- Required to wear steel toe boots and safety vest/coveralls
- Required to wear safety mask at all times when in the processing plant

I have read and agree to the above duties and responsibilities.